

**The Vice-Chancellor’s Fund**

**Application for Funding 2025**

Please ensure that **ALL** of the fields below are completed before submitting your application. It is strongly advised that before you begin your application you read the *Vice Chancellor’s Fund* *Guidelines* and refer to examples of successful applications.



**Data protection**
By completing the form below you are consenting to us processing your personal information for these purposes; if you are not content with this, please do not proceed. Your data will be stored securely and will only be accessible to relevant staff in the Development and Alumni Relations team and members of the selection panel. You can read our Privacy Statement at <https://www.stir.ac.uk/alumni/about-us/dataprotectionstatement/>

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| **PROJECT TITLE** |  |
| Amount being applied for £ |  |
| Your name |  |
| Faculty, Department, Club or Society  |   |
| Your position in above |  |
| Phone |  |
| Email |  |
| If you are a **student** at the University (year, subject) |  |
| Has this project received support from the Stirling Fund or Vice-Chancellor’s Fund in the past? **Yes**[ ]  **No** [ ] ***If your answer is 'Yes', please provide the project name, year of application, and brief overview of the project*** |  |
| Is this project covering costs that could reasonably be expected to be the responsibility of the Club/Society/Faculty?**☐ Yes ☐ No*****If your answer is 'Yes', this project is not eligible for support from this fund. Please consider other sources for the funds you require.*** |  |

**Please give a description of the project, outlining key objectives and how it meets the objectives of the Fund (200 words).**

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 **Please provide a detailed and realistic budget for your project (£).** If you have already secured additional funding or applied for it elsewhere, please include this information (200 words).

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| Cost | Purpose | Evidence (URL/quote) |
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**Is your project targeting a particular group or category of students (international students, students with a disability, minorities, etc.)? If yes, please describe how (max 100 words).**

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**Projects should benefit multiple students and/or create long-term, sustainable benefits for years to come. Please outline how your project will achieve this (200 words).**

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**Outline the timeline involved for the project and highlight if this project is of urgent need (200 words).**

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**How will you ensure support for this project will offer positive publicity to the Fund and the University? How can the project incorporate the *Vice-Chancellor’s Fund* icon? How will you keep the Development and Alumni Relations team regularly updated on your project? (200 words).**

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**CONDITIONS OF THE AWARD**

These grants are designed to enhance and enrich the student experience and will become stories that we will share with our donors, staff, friends and supporters of the University of Stirling. A condition of accepting this grant is that **applicants** **must provide written feedback and photos on the success of the project** for future marketing/fundraising purposes. This should be sent to the Development and Alumni Relations team at alumni@stir.ac.uk. The project must be promoted using the *Vice- Chancellor’s Fund* icons, which will be provided to successful projects.

**Referees must be provided and must be a member of University staff.**

**Ensure that your references align with your project's goals.** If your project involves resources from a different department, such as estates or sports, remember to obtain a reference from that department. This will enable them to understand your project's requirements and provide appropriate assistance.

Furthermore, please note that your reference must be a member of staff – not a member of your committee or a friend. If you are a student applicant, please include a reference from a member of staff from the Students’ Union.

* Academics should include a reference from a School Manager or Dean.
* Student projects that are academically related should provide a reference from the appropriate faculty (i.e. a psychology-related project would require an academic reference from that department as a reference).

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| --- | --- |
| Reference One | Reference Two |
| Name  | Name  |
| Position  | Position  |
| Address  | Address |
| Phone  | Phone  |
| Email  | Email |

**APPLICATION CHECKLIST**
Before submitting your application, ensure the following criteria are met by ticking the boxes:

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| --- | --- |
| [ ]  | The project benefits the student experience at the University of Stirling  |
|[ ]  The project has been approved by the necessary departments/faculties and does not provide facilities or undertake work which would reasonably be considered the responsibility of a faculty or other University service, or of a Club or Society. |
|[ ]  The project has been signed by two referees, both of whom are members of staff of the University. |
|[ ]  The application is thought through, with a clear plan to incorporate the Vice-Chancellor’s Fund's objectives and offer positive publicity for the Fund and the University. |
|[ ]  The budget is accurate and adds up correctly. |
|[ ]  The project timeline is realistic, and any urgent needs have been highlighted. |
|[ ]  You agree to provide a written report and photos after the project’s completion for marketing/fundraising purposes. |
|[ ]  All fields have been completed. |

*Please review this checklist and ensure each item is checked before submitting your application.*

**USEFUL CONTACTS**

Relevant academic staff may also be interested in hearing about your project. For example, speaking to Arts and Humanities if heritage and culture are a focus of the project.

**STIRLING STUDENTS’ UNION**

Union President (president.union@stir.ac.uk)

VP Communities (communities.union@stir.ac.uk)

VP Education (education.union@stir.ac.uk)

Sports President (sports.union@stir.ac.uk)

**ESTATES AND CAMPUS SERVICES**

ECSAdmin@stir.ac.uk

**Please see the** [***Vice-Chancellor’s Fund***](https://www.stir.ac.uk/about/our-people/alumni/support-stirling/thank-you/vice-chancellors-fund/) **webpage for closing date**

**Please ensure you rename your finalised application document to the title of your project.**

Once ready, please email your completed application(s) to alumni@stir.ac.uk.

**THANK YOU FOR YOUR APPLICATION**